

# Saint John Bosco Catholic Primary School



## Acceptable Use Agreement Primary Pupils

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## **Agreement/E-safety rules**

- I will use ICT in school only for studying purposes.
- When e-mailing, I will use my class or school e-mail address.
- I will not share my ICT passwords.
- I will only delete or open my own files.
- I will only open e-mail attachments from people known to me or people who my teachers have approved.
- I will make sure ICT communication with other pupils and adults is polite and responsible.
- I will not send pupils or adults any content which is unpleasant. If I find something like this, I will report it to my teacher.
- I will not share details of my name, phone number or address.
- I will not meet someone unless it is part of a school project and/or a responsible adult is present with me.
- I am responsible for my behaviour while using ICT.
- I will not upload images, sound, video or text content that could upset pupils, staff and others.
- I know that my use of ICT can be checked and that my parent/carer will be contacted if a member of school staff is concerned about my e-safety.
- If I see something online that makes me feel uncomfortable, I will inform my class teacher.



Dear Parent/Carer

The use of ICT including the internet, e-mail, mobile, social networking etc. has become a crucial part of learning and we want all pupils to be safe and responsible while using these valuable resources.

Please discuss these e-safety rules with your child and return the slip at the bottom of this page. If you have any concerns please let us know.

✂ .....

**Parent/carer signature**

We have discussed this and .....(child's name)  
agrees to follow the e-safety rules and to support the safe use of ICT at St John  
Bosco Primary school.

Parent/Carer signature .....

Child's class ..... Date .....