



EYFS ENVIRONMENT/RESOURCES RISK ASSESSMENT POLICY

This document outlines how we, in Foundation Stage, will manage risk both indoors and outdoors.

This document will be shared with all EYFS staff during a staff briefing/meeting. All staff will have the opportunity to contribute and they will sign to say they have understood and are in agreement.

BEST WORKING PRACTICES

General Considerations:

Staffing levels and staff training
Policy and procedures
Space and resources

Daily considerations:

Wear and tear space and resources
Organisation, setting up and storage
Effects of changes to provision/routines/staffing
Agreed procedures for adults and children
Clear policy with regard to first aid/emergency
Agreed response to weather changes

WHAT IS HAZARD?

- A hazard is something that has the potential to cause harm such as water, steps, surfaces, cluttered walkways, plants, weather, electrical items, sharp tools, broken resources.

WHAT IS RISK?

- Risk is the potential of the hazard to cause harm. (The level of risk is dependent on the circumstances)

WHY DO WE NEED TO MANAGE RISK?

- It is a legal requirement
- We have a duty of care and due diligence
- It enables children to access opportunities

HOW DO WE MANAGE RISK?

- Identify the hazard
- Determine the level of risk
- Manage the risk by eliminating the hazard or putting controls in place



- Monitor the controls
- Review the process regularly

WHAT WE WILL DO TO MANAGE RISK

- All staff will be involved in assessing risk and will collaborate to develop risk assessments for key areas within the foundation stage.
- Risk assessments will be reviewed regularly
- All staff will be involved in and responsible for managing and controlling risk whilst indoors and outdoors. (e.g. if you see a hazard either remove it or make the area safe again)
- Environments and activities will be constantly reviewed to ensure safety at all times
- All staff will remind children and demonstrate how to use tools and equipment safely.
- All staff will remind children not to put things in mouths, ears and up noses.
- All staff will remind children and demonstrate how to use the water play safely.
- All staff will remind children and demonstrate how to move around the setting safely.
- Hot drinks will not be consumed in any of the classrooms or outdoors whilst working with the children
- At the start of each session we will conduct a brief risk assessment of the eyfs classrooms and outside

We will have the following Risk assessments in place:

Risk assessments will be in place within the EYFS. Many will be shared across school and stored centrally within the Early Years Department.

The Risk Assessment folder will contain the information and check sheets needed by staff to ensure all our children, adults and parents are safe.

MONITORING AND REVIEW

It is the responsibility of the EYFS staff to follow this policy. The Senior Leadership Team will carry out monitoring on the EYFS as part of the whole school monitoring system.

This policy will be reviewed before the start of each academic year and will evolve to incorporate the views of all staff concerned.

Date: 24th March 2017

Review date: March 2018

Senior member of staff responsible: Edward Masterson (Head Teacher)

Designated member of staff: Bethan Hill (Foundation stage manager)