

Staying Safe Online:

We use technology in many aspects of everyday life. It is essential that we use it carefully to stay safe!

You wouldn't tell a stranger on the street where you live, or give them your phone number. You do not know who they are! This is the same as talking to people on the internet, you do not know who they are or if they are telling the truth. You can keep safe by following these simple rules:

- **Do not** give out your personal details, full name, address, email, phone number, log on details or passwords.
- **Use** an avatar, rather than real picture of yourself. If someone or something upsets you online- **tell an adult** or teacher.
- **Do not** agree to meet people that you meet online- if someone wants to meet you, tell an adult/teacher straight away.
- If somebody sends you a text message, picture, email or other video that upsets you **DON'T DELETE IT- tell an adult** and/or teacher (they can use the upsetting item as evidence!)

Remember, the things that you do online can be tracked and traced back to you.

For more information go to www.thinkuknow.co.uk



Anti Racism:

We live in a multi-cultural society which means the people in our local area and country come from many different countries, faiths and backgrounds. People may have different colour skin, have different family traditions and believe in different things. We should **RESPECT** all people and not be unkind because people may be different to us.

If you see any racism in our school you must report it to an adult who will tell the Safeguarding Leads who will deal with it. If you believe you are a victim of Racist abuse then you should see an adult who will help and support you.



**St. John Bosco
Catholic
Primary School**



**Safeguarding
procedures...a
guide for children**

Keeping you safe and happy in schools

In school we have a responsibility to keep you safe and happy. If you ever have any concerns about things happening at home, in school—in class and on the playground or are worried about one of your friends then please **SPEAK UP**. You can talk to your class teachers, teaching assistants, Phase Leaders (for EYFS and KS1 it's Miss Bradley and KS2 is Miss Ellicott), Mr Masterson and Mrs Donaghy, the Office staff, a lunch-time supervisor...whoever you feel comfortable with.

Safeguarding leads

There are some people in school who have a special job to help you and your teachers if you do not feel safe or happy. Any concerns you have may be passed on to these people who are here to help. These people are your Safeguarding Leads.

The Safeguarding Leads are:

Mr Masterson (Headteacher)
Mrs Donaghy (Deputy Head)
Miss Bradley (Assistant Head)
Miss Ellicott (Assistant Head)
Mrs Hellend (Family Support Worker).

Ways to keep safe in school



Anti-Bullying Guide

Nobody likes the idea that there may be times when bullying takes place in our school, but unfortunately it does happen. What we need to do when bullying does occur is put a stop to it—fast. You can help us to do this by telling your parents if someone is deliberately making you feel frightened or unhappy at school. Even better, tell your teacher, Phase Leader, Mr Masterson or Mrs Donaghy about what is happening and we will try to resolve the problem.

Remember, though, unless you tell someone, then the bullying will carry on. By telling someone they will report it to the Safeguarding Leads in school.

You can find out more advice through these organisations:

Bullying Online www.bullying.co.uk

Kidscape www.kidscape.org.uk

Your parents can find out more from Family Lives on: 0808 800 2222 or the NSPCC website.



Steps you can take to stop bullying:

- Tell the person doing the bullying that you don't like what s/he is doing to you. Say 'I don't want you to do that' This way the person knows that what is happening is not fun for you.
- Try moving away and making new friends.
- Don't try to hit back because you might get into trouble or get hurt.
- Play in busy parts of the playground where plenty of people will be able to see what is happening.
- Try not to react to the bully - pretend you don't care what s/he says - bullies like to see that you are upset.
- If you see someone else being bullied, don't join in because it makes you feel safer - instead, try to help the person being bullied. Talk to them quietly, away from the bully and tell a teacher.